



23 March 2018

Dear Parents / Carers

School Opening Times – From Monday 9 April 2018

I am writing to update you on our school opening and supervision times.

Each morning, the building is open at 7.30 am. Students can arrive from this time onwards, although formal supervision will only be in place from 8.00 am.

Formal lessons finish at 2.30pm. School buses will depart by 2.45pm. Apart from scheduled after school activities such as sport, performance or additional lessons, **only** the LRC will be open for students to use. This area will be supervised until 4pm and is for the completion of homework only. The school Bistro will only be open until 2.50pm after school. On Fridays, the school building will close for all students at 2.45pm, except for formal activities; the Bistro will not be open.

If you have any additional questions, please contact me in school.

Thank you for your continued support.

Yours sincerely

Mrs C Madeloso
Deputy Headteacher