



PERFORMANCE AND STRATEGY COMMITTEE

TERMS OF REFERENCE

The Purposes of the P&S Committee

- 1 The P&S Committee shall have oversight, in the main, of: whole-school performance, examples of which are: academic performance, financial performance, pupil performance and staff performance.
- 2 The P&S Committee shall monitor the Head's progress in working towards her/his targets as set by the Head's Performance Review Committee in conjunction with the LSIP.
- 3 The P&S Committee shall give advice, and if necessary authorisation, to the Head on issues that require quick decisions and shall report subsequent actions to the next Sub-Committee or Full Governing Body Meeting as appropriate within the overall terms of Reference as approved by the Full Governing Body.
- 4 The P&S Committee is envisaged to be the primary contact point between the Governing Body and future OFSTED inspections.

Proposed Terms of Reference

1. The name of the Committee shall be the Governor Performance & Strategy Committee hereinafter known as the P&S Committee.
2. The P&S Committee is a Sub-committee of the Governing Body.
3. The P&S Committee shall comprise: The Chairs of the Governors' Sub-committees (currently Admissions, Curriculum, Finance, Pastoral and Personnel) together with the Chair and Vice-chair of the Governing Body, and the Head-teacher.
4. The P&S Committee shall be chaired by the Chair of Governing Body. In his/her absence, meetings shall be chaired by the Vice-chair of the Governing Body.
5. The P&S Committee shall be empowered to make decisions on behalf of the Full Governing Body through the existing delegated powers of the various Sub-Committees and in such cases where a decision is required before a meeting of the full governing body is scheduled and where calling an Extraordinary meeting of the full governing body is impracticable.
6. Any decisions taken, including where decisions are taken because of time constraints, shall be within the overall policy framework as set down by the Full Governing Body.
7. Each P&S Committee member shall have a single vote. In the event of a tied decision the Chair shall have a second and deciding vote.
8. The Deputy-Head teachers of the school will attend in an advisory but non-voting capacity.
9. Other staff (or others) may be invited to attend meetings on an *ad hoc* and non-voting basis.
10. The P&S Committee shall meet at least every half-term and a quorum shall be 3 of the committee members excluding the Head Teacher. Additional meetings may be requested by the Head Teacher or Chair of Governors as deemed necessary.
11. The actions of the P&S Committee shall be a standing item on the Full Governing Body agenda.
12. The actions of the P&S Committee shall also be reported back to the relevant Sub-Committees as appropriate by the Chairs of the Sub-Committees.
13. The terms of reference of the P&S Committee shall be reviewed annually.